SB Loop Monthly Ridership Log

Month / Year: _____ **2019**

Passengers' Names	1st Week							2nd Week							3rd Week							4th Week							5th Week						
	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
Vanpool Coordinator:																																			
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Vanpool Information

Vanpool #: _____

Beginning Odometer: _____

Ending Odometer: _____

Was only one (1) van used during this month?

Yes   No

If no, please add additional information in the Notes section on the far right of the page.

NON REVENUE Trips

All trips outside of to and from work. Fuel, Maintenance, Meetings, Etc.

Date	Purpose	Miles

Fuel

The number of gallons and the total cost of the fuel.

Date	Gallons	Cost

Other Expenses

Maintenance, Cleaning, Parking Fees, Tolls, Etc.

Date	Description	Cost

Notes